



## **CITY COUNCIL MINUTES**

**Tuesday, January 5, 2016**

**6 PM**

**Civic Center Conference Room C113B&C**

**Work Session**

**150 E. Main Street**

**7 PM**

**Civic Center Shirley Huffman Auditorium**

**Regular Session**

**150 E. Main Street**

### **1. WORK SESSION – 6 PM – CONFERENCE ROOM C113B&C**

- A. Community Development Digital Evolution – presented by Building Director Melanie Adams and Communications and Marketing Manager Corinne Weiss

The work session was held.

### **REGULAR SESSION – 7 PM – SHIRLEY HUFFMAN AUDITORIUM**

#### **PLEDGE OF ALLEGIANCE – Mayor Jerry Willey**

#### **CALL TO ORDER – Roll Call**

**Present: Mayor Jerry Willey, Councilors Olga Acuña, Kyle Allen, Steve Callaway, Darell Lumaco, Fred Nachtigal and Rick Van Beveren**

**Staff Present: Michael Brown, Rob Dixon, Patrick Preston, Amber Ames, Robby Hammond, Greg Mont, John Taylor, Chris Enger, Aubrey Minear, Tom Arnold, Diana Bracamonte, Bob Sanders, Mark Prince, Tina Bailey, Greg Nelson, Steve Lampert, Theresa Galvan, Peter Brandom, Andrew Bartlett, Collin Cooper, Jeroen Kok, Ryan Wells, Wayne Gross, Mark Jackson, Jim Kelly, Cristina Caravaca and Bruce Montgomery**

### **2. CONSENT AGENDA:**

- A. Approve minutes: December 1, 2015  
December 1, 2015 work session  
December 15, 2015

- B. Approve liquor license applications

- 1. Starbucks Coffee #14026 – 2711 NW Town Center Drive #1 - Original Application - Limited on-premises sales

- C. Approve the satisfactory performance evaluation and three-year renewal of the employment contract with City Manager Thomas Michael Brown.
- D. Schedule Budget Committee work session, Wednesday, February 24, 6 PM, Civic Center conference room C113B&C.

Motion was made by Callaway, seconded by Lumaco, to approve the Consent Agenda as presented. The motion passed unanimously with Acuña, Allen, Callaway, Lumaco, Nachtigal and Van Beveren voting in favor.

### **3. PRESENTATIONS AND APPOINTMENTS:**

- A. Annual appointments/reappointment to boards and commissions:

Transportation Committee

Kellen Shide – new appointment (citizen member – 1-year term)

Budget Officer (1 year term)

Michael Brown – reappointment

Hillsboro Arts and Culture Council (1- to 3-year terms)

Jean Lasswell – new appointment (3-year term)

Gayle Nachtigal – new appointment (3-year term)

Martin Conley – new appointment (3-year term)

Tonya Macalino – new appointment (3-year term)

Ed Arrington – reappointment (3-year term)

Bryan Welsh – reappointment (3-year term)

Parks and Recreation Commission (3-year term)

Ken Phelan – reappointment

Lynn Scheller – new appointment

Heriberto Bolanos – new appointment

Historic Landmarks Advisory Committee (4-year term)

Judy Goldmann - reappointment

Planning Commission (4-year term)

Judith Shortt – reappointment

Planning & Zoning Hearings Board (3-year term)

Dan Kearns – reappointment

Brenda McCoy – reappointment

Utilities Commission (3-year term)

John Godsey – reappointment

Motion was made by Nachtigal, seconded by Allen, to confirm the Mayor's appointments. The motion passed unanimously with Acuña, Allen, Callaway, Lumaco, Nachtigal and Van Beveren voting in favor.

B. Presentation of employee service awards:

20 years

Tina Bailey

Engineering Department

35 years

Greg Nelson

Fire Department

**4. PUBLIC HEARINGS:**

A. None.

**5. UNFINISHED BUSINESS:**

A. None.

**6. ORDINANCES**

**FIRST READING:**

A. Consider adopting an ordinance removing section 3.08.020 and adopting section 3.10 of the Hillsboro Municipal Code, relating to vehicle inventory procedures. Ordinance No. 6151 was available.

Motion was made by Nachtigal, seconded by Allen, to approve the first reading of Ordinance No. 6151. Roll call on the motion was as follows: Acuña, aye, Allen, aye, Callaway, aye, Lumaco, aye, Nachtigal, aye, Van Beveren, aye. The motion passed unanimously and the first reading of Ordinance No. 6151 was approved.

**SECOND READING:**

B. Planned Unit Development 004-15: Witch Hazel Pointe: Consider Planning Commission recommendation to adopt an ordinance amending the Official Zoning Map, a portion of the Community Development Code, Ordinance No. 6094, as amended, by approving a planned unit development overlay zone on certain tracts of land through approval of a preliminary development plan for a 8-lot attached single family residential development on a site approximately 0.71 acres in size. Ordinance No. 6150 was available.

Motion was made by Lumaco, seconded by Acuña, to adopt Ordinance No. 6150. Roll call on the motion was as follows: Acuña, aye, Allen, aye, Callaway, aye, Lumaco, aye, Nachtigal, aye, Van Beveren, aye. The motion passed unanimously and Ordinance No. 6150 was adopted.

**7. NEW BUSINESS:**

- A. Consider Parks and Recreation Commission recommendation to adopt the Council Creek Regional Trail Master Plan.

Wayne Gross, Parks and Recreation Director, and Jeroen Kok, Parks and Recreation Manager, gave a Power Point presentation discussing the history, vision, trail corridor studied, options review, the Hillsboro segment, key features, rail corridor portion, cost and phasing. They concluded by explaining the next steps being taken with the project partners.

Motion was made by Callaway, seconded by Allen, to adopt the Council Creek Regional Trail Master Plan. The motion passed unanimously with Acuña, Allen, Callaway, Lumaco, Nachtigal and Van Beveren voting in favor.

- B. Consider a resolution adopting the 2016 City Council Guiding Principles and Priorities. Resolution No. 2513 was available.

Motion was made by Nachtigal, seconded by Callaway, to adopt Resolution No. 2513. The motion passed unanimously with Acuña, Allen, Callaway, Lumaco, Nachtigal and Van Beveren voting in favor.

**8. PUBLIC COMMENT:**

- A. None.

**9. CITY MANAGER REPORT**

Mr. Brown informed the Council of the Downtown Enhancement open house scheduled for January 12<sup>th</sup> and played a video displaying the level of customer service provided by the City of Hillsboro staff. He also talked about the Public Works Department's response to the recent rain, snow and ice weather conditions, thanking them for their hard work. Mr. Brown concluded by introducing Roger Gonzales, a student in the Oregon local government fellowship program working under him for the next six months.

**10. ADVICE/INFORMATION ITEMS:**

- A. Receive 2016-17 budget calendar.

There being no further business to come before the Council, the meeting was adjourned to executive session at 7:33 PM.

**11. EXECUTIVE SESSION – FOLLOWING REGULAR SESSION – CONFERENCE ROOM C113B&C:**

- A. ORS 192.660(2)(f) – to consider information or records that are exempt by law from public inspection.

The executive session was held.

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Jerry Willey, Mayor

ATTEST: \_\_\_\_\_  
Amber Ames, City Recorder